

Anaphylaxis Management Plan (Template)

Management issue	Notes
Adrenaline auto-injectors such as EpiPen® and Anapen® are stored in a safe, accessible, easy-to-find location	Where?
Adrenaline auto-injectors and <i>Action Plans for Anaphylaxis</i> are located together	
Adrenaline auto-injectors and <i>Action Plans for Anaphylaxis</i> are clearly labeled with students' names	List names
Expiry dates of adrenaline auto-injectors are checked regularly	Who by? When?
Staff know where adrenaline auto-injectors and <i>Action Plans for Anaphylaxis</i> are stored	How? e.g. staff meeting, notice?
Staff know which students experience anaphylaxis	How? e.g. staff meeting, notice, supply of copies of <i>Action Plans for Anaphylaxis</i>
All students who experience anaphylaxis have a copy of their <i>Action Plans for Anaphylaxis</i> at school	Where?
<i>Action Plans for Anaphylaxis</i> are reviewed regularly with parents	How often? e.g. annually?
The alarm will be raised from the following locations <ul style="list-style-type: none"> • classroom • playground • sporting activities • excursions and special events 	How?

<p>The adrenaline auto-injectors and student <i>Action Plans for Anaphylaxis</i> will be collected by in the following situations</p> <ul style="list-style-type: none"> • classroom • playground • sporting activities • excursions and special events 	Who?
Ambulance will be called	Who by? How?
<p>The adrenaline auto-injectors and student <i>Action Plans for Anaphylaxis</i> will be looked after by in the following situations</p> <ul style="list-style-type: none"> • classroom • playground • sporting activities • excursions and special events 	Who?
<p>Time taken to get from the emergency site to collect adrenaline auto-injectors and the student's <i>Action Plans for Anaphylaxis</i> and return to site:</p> <ul style="list-style-type: none"> • classroom • playground • sports field 	How long?
<p>Students who experience anaphylaxis and their teachers and helpers have been trained to recognise early warning symptoms and use appropriate medication</p>	How? When? Who by?
<p>Students who experience anaphylaxis and their teachers and helpers have practised administering the adrenaline auto-injector</p>	How often?